

Application for Nostrification

1) Personal data			
First name:		Further names:	
Second name:		Academic qualification:	
Sex:		Citizenship:	
Street/Number:		ZIP Code/Town/Country:	
Telephone number:		E-Mail:	
Date of birth:		Place of birth:	
Occupation			

2) Degree programme to be accredited for nostrification/ recognition			
Name of the university/address:			
Degree programme:			
Academic qualification achieved:		Graduation year	
Regular duration (semester):		ECTS:	

3) Request for nostrification/ recognition	
I request that my studies completed in a foreign country are nostrificated to the following degree programme of the University of Applied Sciences Krems.	
Name of the degree programme:	
Kind of degree programm:	<input type="checkbox"/> Bachelor programme <input type="checkbox"/> Master programme

4) Reasons for nostrification/ recognition
<input type="checkbox"/> to execute a job in Austria <input type="checkbox"/> to continue a degree programme in Austria

The processing of data is carried out for the purpose of processing the application in accordance with Art 6 para 1 lit b GDPR. Further details can be found at www.fh-krems.ac.at/datenschutz.

I confirm with my signature, that all above-given information is truthful and complete. All the requested supporting documents are enclosed (see appendix).

I declare on oath, that I havn´t submitted an application for nostrification with the same content at any other Austrian institution or authority as this is inadmissible under section 6 (7) FHStG. For the purpose of verifying this information, the FHStG reserves the right to exchange (data) with the authorities and other institutions.

Date, Place:		Signature:	
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Nostrification appendices

1. Proof that nostrification/recognition is necessary in order to execute a job/profession in Austria that imperatively requires the completion of an Austrian degree programme; proof that a university where you request admission imposes nostrification as an admission criteria.
2. Certificate of birth and in case of change of name also the particular document (for example certificate of marriage)
3. Certificate of citizenship or Passport
4. CV
5. Secondary school leaving certificate
6. Proof German B2 of the Common European Framework of Reference for Languages (CEFR)
7. Study plan and course descriptions of the studies you completed (record of study/ Index/ Curriculum),
Certificates of all completed exams including the name of the courses and length of the completed courses and exams (Transcript of Records, ECTS).
8. Certificates of practical trainings
9. Final certificate, Diploma Supplement (if existing)
10. On demand you have to submit one copy of your bachelor paper/master thesis or the abstract translated into German (information will be given separately).

All documents have to be submitted as legally attested copies and translated into German by a translator confirmed by oath. Your application of nostrification/recognition will only be processed after all necessary documents have been transmitted. All documents have to be translated and legally attested.

Please send the application and all of your documents by **registered mail** to:

IMC University of Applied Sciences Krems
Chair of the Academic Board
Piaristengasse 1
3500 Krems
Austria

or per mail to: kollegium@fh-krems.ac.at

For the nostrification/recognition a fee of EURO 150,- must be paid. The demand for payment is made by the IMC FH Krems.

Bank details:

IMC University of Applied Sciences Krems
Bank name: Raika Krems
Account number: 10009
BLZ: 32397
IBAN: AT553239700000010009

BIC: RLNWATWWKRE

Purpose of use: nostrification fee